



City of Westworth Village  
311 Burton Hill Road • Westworth Village, TX 76114  
817.710.2500 • Fax 817.710.2501

**CRIME CONTROL & PREVENTION DISTRICT MEETING MINUTES**

**DATE: MARCH 12, 2013**  
**TIME: 5:00 PM**

**MUNICIPAL COMPLEX**  
**COUNCIL CHAMBERS**  
**311 BURTON HILL ROAD**

**ATTENDEES:**

Nick Encke	President
Jill Patton	Vice President
Ed Von Kohn	Director
Melva Campbell	Director
Patricia Stack	Director
Jim Evans	Director
Carol Borges	Recording Secretary
Doug Reim	Police Chief
Roger Unger	City Administrator
Tony Yeager	Mayor
Steve Beckman	Councilman

**ABSENT:** George Richaud Director

**CALLED TO ORDER at 5:00pm by President Nick Encke.**

**Action Items:**

**I. Approval of Minutes from CCPD meeting on January 29, 2013.**

- **MOTION** made by Melva Campbell to approve the minutes with the minor [typo] correction as stated by the City Secretary. **SECOND** by Jill Patton. **Motion passed unanimously**, by a vote of 6 Ayes and 0 Nays.

**II. Discuss and take action with regard to the FY 2013-2014 Preliminary CCPD Budget.**

- Chief Reim stated that there are no surprises in the preliminary budget for next year. The addition of the camera system and adjustment to the vehicle replacement program has been previously discussed. Chief clarified that the expense line for body armor is in addition to the same expense line in the PD General Fund budget. The equipment has a five year life cycle and purchases are made annually as part of a rotation plan.
- Roger Unger stated he is very comfortable with projections for the current and next fiscal years. Salaries will not be increased across the board. Several salary adjustments will be made to bring uncompetitive positions up to the normal range. This will not affect the CCPD budget. An unanticipated PD radio maintenance agreement with White Settlement has increased the budget.

The system had been under warranty until this fiscal year. The IT budget lines for all departments will increase due to necessary upgrades and IT contract services. CalTech is doing a much better job for the City compared to Tower Digital. Our association with CalTech brings all computers, for all departments, under one support plan. These expenditures had been handled under Technology Enhancement & Equipment, but will now be allocated under IT Contract Services, which will give a much better picture of actual costs to all departments. Roger stated CCPD Cash on Hand is projected to be \$30K at the end of FY 12-13 and \$9600 at the end of FY 13-14.

- President Encke stated that the Board is handling fund allocations in the same manner as other cities' CCPD Boards, including officer salaries and police vehicles.
- Roger confirmed that the municipal complex sign replacement has not been abandoned but put on hold indefinitely as priorities for funds have changed considerably. It may be possible to put it back in the budget in FY 14-15 or FY 15-16.
- Chief Reim expects to continue to provide a police presence at Burton Hill Elementary even if FWISD initiates the volunteer program at the school. The security camera system at the school needs to be upgraded; it records but has limitations. The Chief is looking at several support options for the next school year.
- The PD has 10 patrol officers, 1 detective, 1 warrant officer, and 1 lieutenant. The Chief and the Lieutenant act as backup patrol officers. At this time, an increase in businesses and/or residents in the City is not expected to create the need for additional officers.
- No action was taken.

**III. CCPD Board meeting schedule confirmed as follows:**

May 14

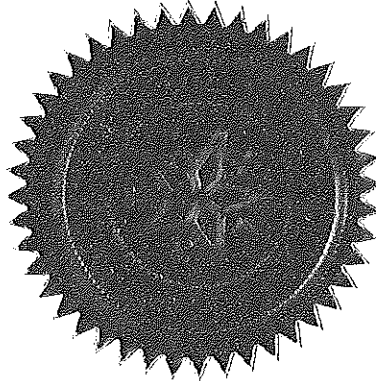
June 11 (Adopt FY 2013-2014 Budget)

December 10

**ADJOURNED at 5:27pm by President Encke.**

**MINUTES APPROVED** on this day, the 14<sup>th</sup> day of May, 2013.

Nick T Encke  
Nick Encke, President



**ATTESTED TO BY:**

Carol Ann Borges  
Carol Ann Borges, City Secretary  
City of Westworth Village, TX